



الأمانة العامة للمجلس التنفيذي  
GENERAL SECRETARIAT OF THE  
EXECUTIVE COUNCIL

# The Official Gazette

28 February 2014 - The Second Edition

# The Official Gazette

The Second Edition - The Forty Third Year

## Contents

### Chairman of the Executive Council Resolutions

Pages

Chairman of the Executive Council Resolution No. (1) of 2014  
Concerning the Appointment of a Member of the Board of  
Abu Dhabi Fund for Development

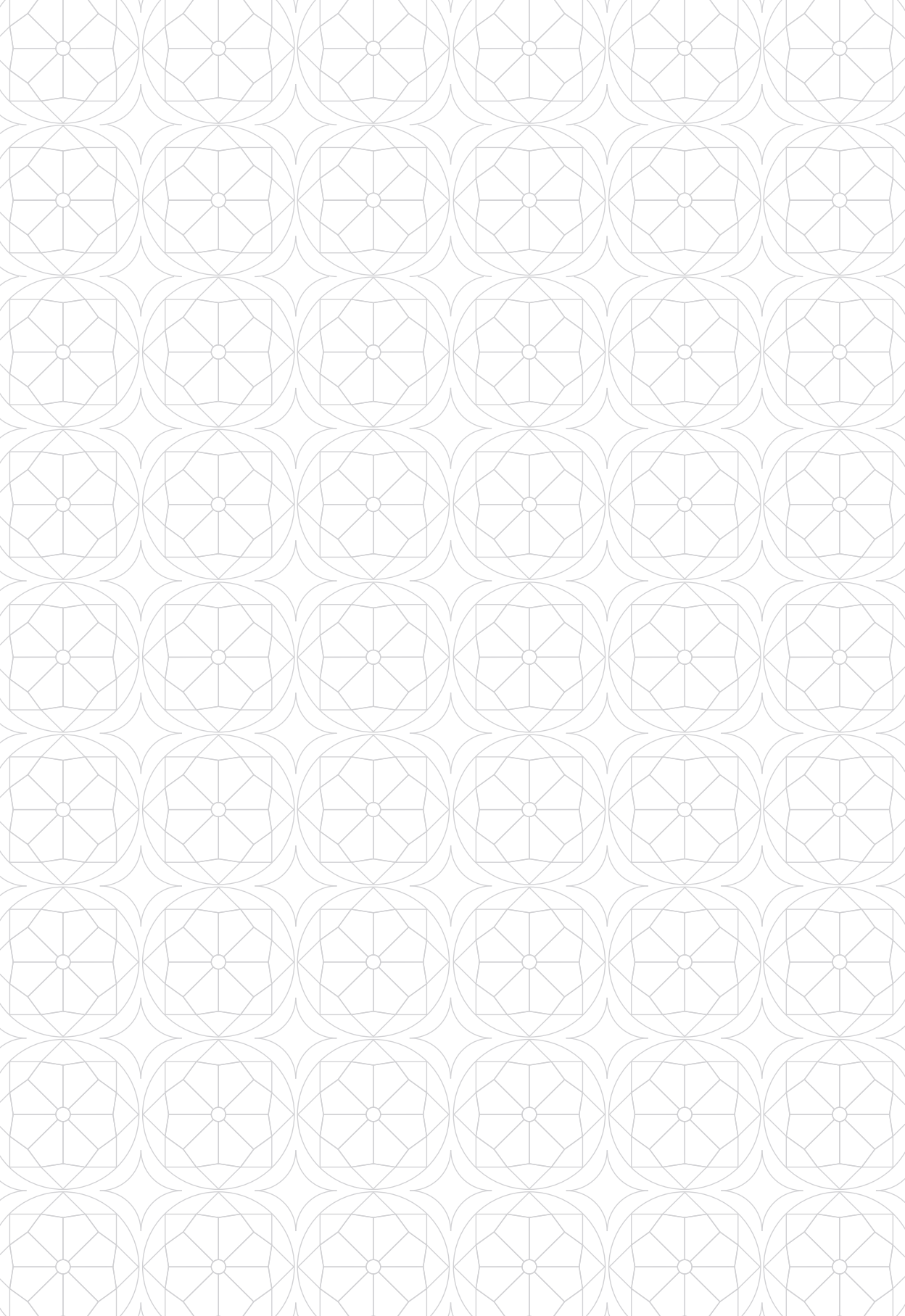
2

### Circulars

Circular No. (4) of 2014 Concerning Business Continuity  
Management

3

# Chairman of the Executive Council Resolutions



# Chairman of the Executive Council Resolution No. (1) of 2014 Concerning the Appointment of a Member of the Board of Abu Dhabi Fund for Development

**We, Mohamed bin Zayed Al Nahyan, Crown Prince and Chairman of the Executive Council,**

Having reviewed:

- Law No. (1) of 1974 concerning the Reorganisation of the Governmental Body in the Emirate of Abu Dhabi and its amendments;
- Law No. (10) of 1999 concerning the establishment of Abu Dhabi Fund for Development and its amendments;
- Chairman of the Executive Council Resolution No. (17) of 2012 concerning the re-formation of the Board of Abu Dhabi Fund for Development.

Issued the following Resolution:

## Article (1)

H.E Sheikha Lubna Bint Khalid Al Qasimi, Minister of Development and International Cooperation, shall be appointed as a member of the Board of Abu Dhabi Fund for Development.

## Article (2)

This Resolution shall be implemented from the date of its issuance and published in the Official Gazette.

**Mohamed bin Zayed Al Nahyan**

**Crown Prince**

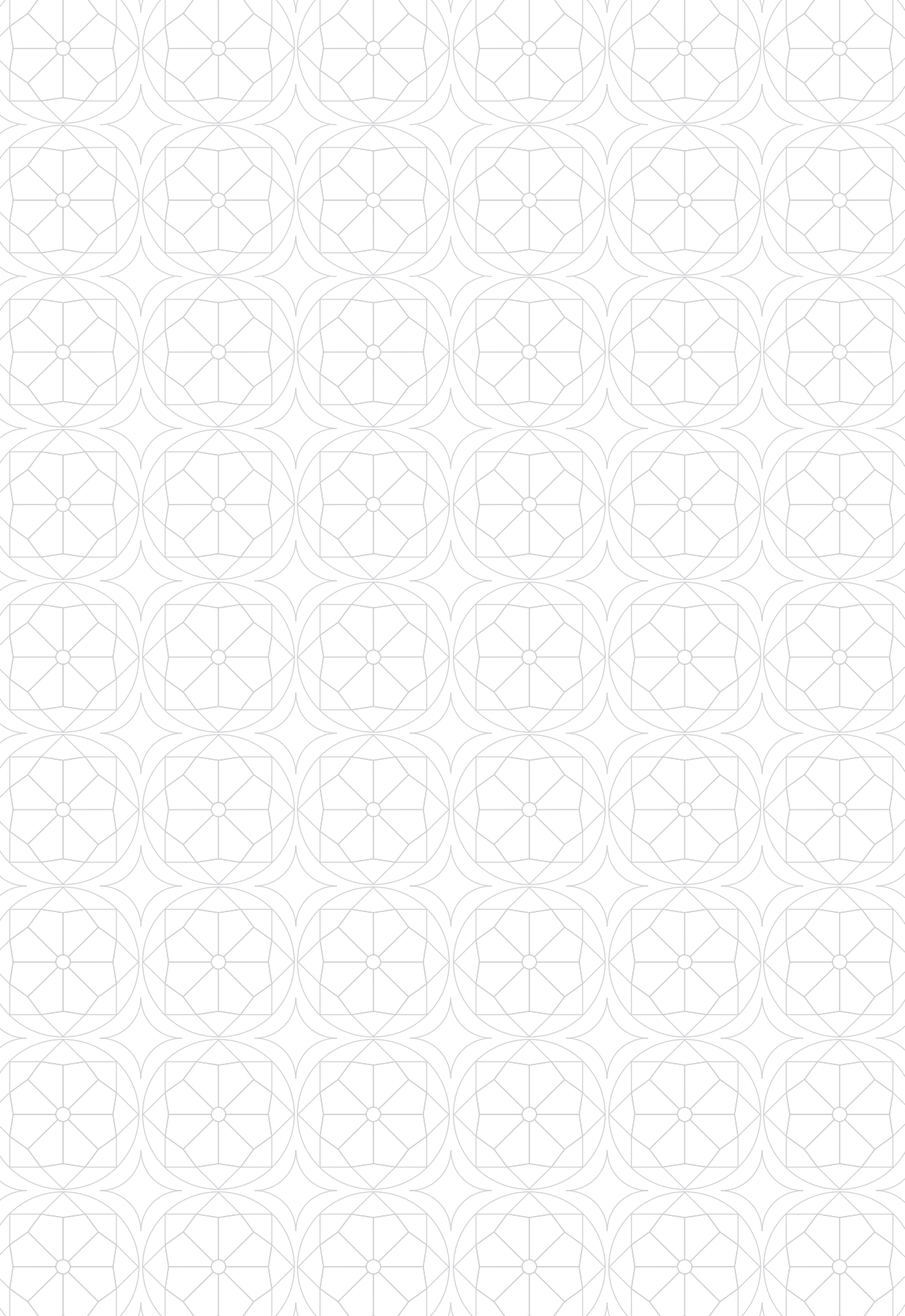
**Chairman of the Executive Council**

Issued in Abu Dhabi

On: 24 February 2014

Corresponding to: 24 Rabi' Al-Aakhir 1435 H.

# Circulars



# Circular No. (4) of 2014 Concerning Business Continuity Management

## **To all governmental entities in the Emirate of Abu Dhabi,**

Peace and Allah's mercy and blessings be upon you,

The Executive Council is pleased to greet you and express its sincere gratitude for your continuous cooperation in achieving public interest.

In an effort to raise the readiness of governmental entities in case of emergencies, crises and disasters and to maintain the earnings of the Emirate, we kindly ask you to adhere to the following:

1. Forming a business continuity team at your entity, consisting of senior employees and occupants of main operations jobs, to be responsible for supervising the building of capacities of the entity, laying down a business sustainability plan and monitoring the implementation of the business continuity management as stated in the enclosed guidelines.
2. Providing the Office of Business Continuity at the General Secretariat of the Executive Council with the names of the teams and the tasks assigned to them within three weeks from the date of issuance of this Circular.
3. Complying with all the requirements of the business continuity management prepared by the National Emergency Crisis and Disasters Management Authority (AE/HSC/NCEMA 7000).



4. Training and qualifying the team members for the following:

- Business continuity management in coordination with the National Emergency Crisis and Disasters Management Authority and the Office of Business Continuity at the General Secretariat of the Executive Council in order to unify the concept of business continuity management in governmental entities.
- Raising awareness of all employees to make them familiar with business continuity management and the objectives thereof in order to take the necessary measures and actions in case of any emergency.

5. Implementing a practical internal exercise related to the business continuity plan every year provided that the routine work of your entity is not disrupted.

6. Participating in joint exercises among the government entities and exercises organized by the National Emergency Crisis and Disasters Management Authority.

7. Providing the Office of Business Continuity at the General Secretariat of the Executive Council, within a period not exceeding three months from the date of issuance of this Circular, with the following:

- The business continuity plan of your entity.
- The capacity building plan and targeted exercises.
- The quarterly reports showing the progress of work, achievements and challenges.

Thank you for your efforts and cooperation.

For your necessary actions

May Allah guide you

**Dr. Ahmed Mubarak Al Mazrouie**  
**Secretary-General**

Date: 20/2/2014

For enquiries: Please contact Mr. Majed Abdullah Mohamed Al Mehairi Director of the Office of Business Continuity in the General Secretariat of the Executive Council, on telephone number: 050-6112254 or e-mail: [majed.almehairi@ecouncil.ae](mailto:majed.almehairi@ecouncil.ae) Enclosed: CD with the business continuity management guideline.

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